

**Bachelor of Theology Completion Program
Application Form**

Application Procedures

We are delighted that you are making application to Master's College and Seminary. This application provides you with an opportunity to let Master's know who you are, what you have achieved, and what your future aspirations are. Master's accepts students without regard to gender, race, colour, disabilities, national or ethnic origins, provided all the entrance requirements are met. Please contact the Registrar's Office by telephone, mail or email if you have questions regarding any of our programs or you want to receive additional information.

Application Timelines

- Canadian Applicants are encouraged to submit their completed applications by August 1st for the Fall Semester, December 1st for the Winter Semester and April 1st for the Summer Session. Applications can be submitted after these dates and they will be processed as time permits.
- International Applicants are encouraged to submit their completed applications at least six months prior to the start of the semester to allow sufficient time for the processing of their Student Visa.

Bachelor of Theology Completion Program

The B.Th. Completion program is designed for diploma grads who are active in ministry as pastors, evangelists, missionaries, or laypeople and are looking to grow in ministry knowledge and skills and/or work towards the completion of their Bachelor of Theology degree. Applicants are required to have a ministerial diploma from Master's College and Seminary or equivalent (with transcript evaluation by the Registrar). Applicants must also have earned their diploma at least three years prior to enrollment in the Bachelor of Theology Completion Program.

Application Form

Send the completed application form, along with a \$25.00 application fee, to the Registrar's Office. You also need to include a photo-copy of your **Social Insurance Card** and a **Government-Issued Photo-ID Card** (e.g. Driver's License). *Applicants who have ministerial credentials can send a photocopy of their ministerial credentials in lieu of the Pastoral Reference Form.*

Transcripts

Official transcripts from high school and any colleges or universities you have attended must be sent directly to the Registrar's Office by the institutions you attended, unless they provide it to you in a sealed envelope. A Transcript Request Form is included in this application packet for your convenience.

Graduation Requirements for the B.Th Completion Program

The B.Th Completion Program requires the completion of ten courses. One of these courses will be the *Personal Assessment and Ministry Development* course. This course will be used to determine if a student can be credited with up to three courses based on their ministry/life experience (Alternatively students may receive transfer credit for up to three courses completed at an accredited institution with transcript evaluation by the Registrar.). The remaining courses will be taken on an elective basis with at least one course taken from each of the following categories: Bible, Theology, Practical Ministry and General Studies.

Notification of Admission

When all of the required information is received, the Admissions Committee will review your file and you will be notified by phone and mail of its decision. You will be contacted if Master's does not receive one or more of the required references or transcripts.

Website

Telephone Number

Fax

Admissions

Registrar

Contact Information

<http://www.mcs.edu>

(416) 482-2224 ext 241 or (800) 295-6368 ext. 241

(416) 482-7004

Flora Anthony: flora.anthony@mcs.edu

Rev. Merv Anthony: merv.anthony@mcs.edu

B.Th Completion Program Application Form

Office Use Only
Date Received: _____
Application Fee: _____
Application Number: _____
Accepted: _____

Personal Information

Name: _____ Male Female
Surname First Middle

Present Address: _____
Street City Province/State Postal/Zip Code

Permanent Address: _____
(Same as Above) Street City Province/State Postal/Zip Code

Telephone: Home (_____) Work: (_____)

Email Address: _____ Marital Status: Single Married

Date of Birth: _____ Country of Birth: _____
Month/Day/Year Age

Status in Canada: Canadian Citizen Permanent Resident Student Visa Other: _____

If you are studying on a Student Visa, what is your Country of Citizenship? _____ We must receive a copy of your Student Visa prior to you starting any courses.

Health Insurance Number: _____ Social Insurance Number: _____
(You must include a photocopy of your SIN card with your application.)

Person to contact in case of emergency: _____

Relationship to Applicant: _____ Phone Number: (_____) _____

Denomination Affiliation (e.g. PAOC, PAON, Independent): _____ If you are a PAOC applicant, please indicate the PAOC District your church is located in: Maritimes Quebec Eastern Ontario Western Ontario Other: _____

Do you hold ministerial credentials? Yes No * If yes, with whom? _____
(*If you do not presently hold ministerial credentials, you will need to submit a completed Pastoral Reference Form.)

Are you presently in full-time ministry? Yes No If no, provide the name and address of the church you attend as well as your involvement in that church. _____

Enrollment Information

Expected date of entrance (semester and year): _____

Are you presently attending an educational institution? Yes No If yes, provide the name _____ and have an interim report sent *directly* to the Registrar's Office.

List below all educational institutions you have attended, including high schools, colleges, and universities and request that final transcripts from each institution are sent *directly* to the Registrar's Office.

Institution and Address	Years Attended	Year Graduated	Certificate/Diploma/Degree

Where/how do you plan to do your studies? (Check all that apply.)

Main Campus

Distance Education Site &/or Internet (Please specify location): _____

CONDUCT CODE (Please read this pledge carefully before signing in the space below.)

To ensure an effective witness, all members of Master's College and Seminary are expected to abide by the following Conduct Code. As a member of Master's College and Seminary I will:

1. maintain Christ-like attitudes of humility, thoughtfulness, and kindness toward others, consistent with being part of a Christian community (Philippians 2: 4);
2. respect the authorities which God has established (Romans 13: 1-7);
3. maintain a high standard of sexual morality, refraining from immoral behaviour including, but not limited to, pre-marital sexual activity, adultery, homosexuality, incest, involvement with pornography (I Corinthians 6: 9-10, Romans 1: 26-27);
4. maintain ethical standards consistent with Biblical principles, including integrity in relationships, refraining from improper behaviour including, but not limited to, gossip, cheating, stealing, vulgarity, profanity, and all forms of harassment (Ephesians 4: 25-32);
5. maintain evidence of a separated lifestyle, refraining from alcohol, tobacco, the abuse of drugs, gambling, involvement with the occult, and any activity that would be offensive to the Christian community (Romans 14: 13, I Corinthians 8: 9-13, Ephesians 5: 3-18);
6. refrain from improper involvement with the print, electronic and broadcast media and other forms of entertainment that are detrimental to spiritual growth in oneself and others (Matthew 12:35, Romans 12: 1, 2 and Philippians 4: 8);
7. maintain Christ-like attitudes and behaviour in relationships with the wider community, including courtesy, humility, respect, and caring (Ephesians 5: 15-17, Colossians 4: 5-6).

Any behaviour, either on campus or off, which indicates that a student has little desire to live a life honouring God, or which gives evidence of disregard for Master's College and Seminary's standards, is sufficient reason for dismissal. Students, by virtue of their enrolment, agree to live within the framework of this Conduct Code. While some may not have personal convictions in accord with these standards, agreeing to them obligates the individual to follow them while they are attending Master's, including Christmas and summer breaks. Deviations from these standards may be considered as grounds for dismissal or denial of re-admission to Master's. If an internship is terminated because of a breach of this Conduct Code the student may be required to appear before the Disciplinary Committee.

If accepted, I agree to abide by the rules and regulations of Master's College and Seminary as outlined in this Conduct Code as well as in the Student Handbooks of MCS. While enrolled as a student I will conduct myself honourably at all times. I understand that Master's operates under the Statement of Faith of the Pentecostal Assemblies of Canada.

Statement of Intent

As an applicant to Master's College and Seminary, I agree to respect the confidentiality of any reference form that MCS receives. I also agree to submit to the Conduct Pledge as outlined above and all of the policies and regulations of the College if I am accepted.

I certify that, to the best of my knowledge, all information in this application is true and complete. If accepted, I also understand that false statements may lead to disciplinary action by the College.

Signature: _____ **Date:** _____

Senior Pastor's Reference or Designate

Master's College and Seminary Registrar's Office, 282 Cummer Avenue, Toronto, ON M2M 2E7

To the applicant: Print and sign your name below and submit this form to your Senior Pastor. By signing and/or providing this form to a referee you are waiving your right of access to see this reference form with the understanding that signing this waiver is **not** required as a condition for admissions.

_____ Applicant's Name _____ Applicant's Signature

To the Senior Pastor: If you want another pastor, who has credentials on your staff, to complete this Reference Form, please check this box and sign here _____.

Please complete this form as carefully and frankly as possible as your insights are an important component in our final decision. Once completed, this form can be sent directly to the Registrar's Office at Master's. If it is returned to the applicant, it should be in a sealed envelope with your signature on the seal of the envelope to ensure confidentiality. Thank you for your assistance. If you have any questions, contact the Registrar's Office at 1-800-295-6368.

Pastor's Name: _____ Position: _____

Church: _____ Phone Number :(_____) _____

Address: _____
Street City Province/State Postal/Zip Code

1. How long have you known the applicant? _____ Years **(Please note that Reference Forms cannot be completed by relatives.)** Very Well Fairly Well Casually
2. Have you discussed with the applicant his/her plans to enroll in Master's College and Seminary?
 Yes No If no, please explain.
3. What contribution has the applicant made to the life and work of the church?
4. Comment on any strengths, spiritual gifts, or ministerial abilities that the applicant has.
5. Comment on any weaknesses or drawbacks that may pose problems in the ministry.
6. How will attending Master's College and Seminary benefit this applicant?
7. If the applicant is married, briefly describe the marriage relationship.

8. Using the scale below, evaluate the applicant in the areas listed. Circle the appropriate response.

	Poor	Average	Exceptional	Unknown		
Christian Character/ Integrity	1	2	3	4	5	6
Commitment to Christ	1	2	3	4	5	6
Potential for Ministry	1	2	3	4	5	6
Response to Authority	1	2	3	4	5	6
Dependability	1	2	3	4	5	6
Communication Skills	1	2	3	4	5	6
Initiative	1	2	3	4	5	6
Emotional Stability	1	2	3	4	5	6
Self-Confidence	1	2	3	4	5	6
Acceptance by Peers	1	2	3	4	5	6
Marital/Family Relationships	1	2	3	4	5	6
Overall Evaluation of the Applicant's suitability for Training	1	2	3	4	5	

9. Do you recommend this applicant for admission to *Master's College and Seminary*?

Yes No Comment, if necessary.

10. Use the space below or a separate page for other comments that might assist us in our assessment of the applicant.

Signature: _____ Date: _____

Transcript Request Form

Applicants can use this Transcript Request Form to request that their official transcripts are sent directly to the Registrar's Office at Master's College and Seminary. Please do not send this Form to Master's since we cannot order transcripts for you.

To: Student Records

Name of Institution You Attended: _____

Address: _____

Please send an official transcript to *Master's College and Seminary* at the address below. I have enclosed the appropriate fee.

Student Name: _____

Address: _____

Phone Number: (_____) Student Number: _____

I attended this institution from _____ to _____.

Student's Signature: _____ Date: _____

To the School: Please attached this form to the transcript and send directly to:
Master's College and Seminary,
Registrar's Office
282 Cummer Avenue
Toronto, ON M2M 2E7

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