



**Master's Seminary**  
3080 Yonge Street, Box 70, Suite 3040  
Toronto, ON M4N 3N1  
Phone: 1-800-295-6368; Fax: (416) 482-7004

**Tyndale Seminary**  
25 Ballyconnor Court  
Toronto, ON M2M 4B3

### **Occasional Student Application Form Application Procedures**

We are delighted that you are making application to Master's Seminary. Master's is very pleased to offer its seminary courses in affiliation with Tyndale Seminary. Our affiliation with Tyndale means that our courses are fully portable; they can be used towards the completion of Tyndale degrees or transferred to other accredited graduate institutions.

#### **Occasional Students**

Students are considered **occasional students** if they have not been formally accepted into a diploma or degree program. Acceptance as an occasional student does not guarantee acceptance into a program at Master's Seminary. Normally, occasional students may complete up to three courses. Students must complete the regular application process and be formally admitted into a program prior to beginning the fourth course. Once accepted into a program, the courses they have completed may be used to fulfill the requirements of that program, provided they fit into the program outline.

#### **Deadlines**

Applications are received up to the end of the second week of classes of any given semester, or the end of the first day of week-long intensive courses. Students will not be permitted to register for a course if they are unable to start attending classes by the beginning of the third week of the semester.

#### **Application Form**

Send the completed application form, along with a \$25.00 application fee, to the Registrar's Office. A completed course registration form with payment must accompany the application form. If Occasional Students apply for part-time or full-time status later, they will need to complete a full Seminary application and they will be charged an additional \$50.00 fee, rather than the regular \$75.00 application fee.

#### **Academic Withdrawal Policy**

Academic withdrawal during Fall or Winter semester:

*Within first two weeks:* All fees available for refund less \$10.00 administrative fee. Deposits for early registration may not qualify for a refund. *During third or fourth weeks:* All fees less 50 percent; a grade of "W" assigned on transcript; no addition of courses permitted. *During the fifth to eighth weeks:* No refund; student assigned a grade of "WP" or "WF" (at the discretion of the professor) on transcript; no addition of courses permitted. *Week nine and later:* No refund; withdrawals assigned automatic "WF" on transcript; no addition of courses permitted.

#### **Exclusions**

Occasional student status is not open to students in the following categories:

1. Students without an undergraduate degree
2. International Students
3. Students whose first language is not English, who have not graduated from an English-language university and who do not have an acceptable TOEFL score under Tyndale's admission requirements.

#### **Notification of Admission**

When your application has been processed, you will be notified by mail or telephone of the decision.

#### **Contact**

Admissions: [merv.anthony@mcs.edu](mailto:merv.anthony@mcs.edu)

Master's Website: [www.mcs.edu](http://www.mcs.edu)

# Master's Seminary

## Occasional Student Application Form

### Office Use Only

Date Received: \_\_\_\_\_  
Application Fee: \_\_\_\_\_  
Student #: \_\_\_\_\_  
Date Accepted: \_\_\_\_\_

Name: \_\_\_\_\_  
Surname First Middle

Address: \_\_\_\_\_  
Street City Province/State Postal/Zip Code

Telephone: Home (\_\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_ Gender:  Male  Female

Date of Birth: \_\_\_\_\_ Current Marital Status:  Single  Married  
Month / Day / Year

Social Insurance Number: \_\_\_\_\_ Occupation: \_\_\_\_\_

Are you a Canadian citizen or landed immigrant?  Yes  No

Denomination: \_\_\_\_\_ Home Church: \_\_\_\_\_

List below all post-secondary institutions you have attended.

Institution and Address	Years Attended	Year Graduated	Certificate/Diploma/Degree

Explain why you are interested in attending Master's as an Occasional Student. \_\_\_\_\_

Where do you plan to do your studies?  On campus  Extension site

Expected semester of entrance:  Fall  Winter  Spring/Summer Year: \_\_\_\_\_

I, \_\_\_\_\_, verify that the above information is true. As a Christian and a candidate for admission to Master's Seminary, I commit myself to live and work for the honour of Jesus Christ, the good of the Seminary community, the renewal of the body of Christ, and the well-being of my particular congregation and denomination. I also affirm that I have understood the Statement of Faith, admission policies and standards, and academic information as set forth in the calendar of Tyndale Seminary (Available at [http://www.applyweb.com/apply/tyndale/seminary\\_statement.pdf](http://www.applyweb.com/apply/tyndale/seminary_statement.pdf)). Furthermore I agree to abide by the policies of Tyndale and Master's Seminary.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_